



2020 Aggies Leading the Way! Undergraduate Leadership Conference

Information Required for Session Proposal Form

General Session Information

Preferred Session Category	Utilizing the options below, indicate the session category you would like to cover; times are approximate and will be confirmed prior to the conference. <i>Choices:</i> <ul style="list-style-type: none"> • Leadership Speaks presentations (15-20 minutes): <i>Share your story of leadership and change in a prepared Ted Talk-style format; some time will be added to the session for Q&A or conversation.</i> • Education Session (45-60 minutes): <i>Deliver one core principle or concept; sessions should have a quick and focused purpose with one learning objective, and incorporate one engaging activity.</i> • In-depth Workshop (75-90 minutes): <i>These sessions should have in-depth or multiple objectives and incorporate applied practice or multi-faceted, transformative activities.</i>
Session Title	60 characters or less
Session Description	Will be published on conference website and program; 750 characters or less
Theme and Category Connection	Indicate how your session content connects to leadership and the conference theme of change.

Category-specific Session Information

Leadership Speaks (15-20 min)

Abstract	Provide a written abstract of the story you'd like to share; Alternately you can select to email a text, audio, or video submission of a brief or full version of your talk to emblobaum@ucdavis.edu by the submission deadline.
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Education Session (45-60 min)

Learning Objective	Complete the following statement with the concept or skill students can gain from your session. <i>At the end of your session, students will be able to:</i>
Draft Agenda	Provide a summarized draft agenda of your proposed session
Facilitation Style	Provide a brief overview of how you will facilitate audience interaction, connection, and engagement (e.g. game, small group discussion, role play). We encourage creative learning tools and formats!
Equipment and Materials	Select AV, materials, and other special room requests for your session. Select all that apply; subject to availability. <i>Choices: Laptop, Projector, Audio/Speakers, Internet Access, Flip Chart Paper, Markers, Copies of Handouts, Other (please specify)</i>

In-Depth Workshop (75-90 min)

Learning Objectives	List 2-3 bullet points completing the following statement with the concepts and skills students can gain from your workshop. <i>At the end of your workshop, students will be able to:</i>
Draft Agenda	Provide a summarized draft agenda of your proposed session
Facilitation Style	Provide a brief overview of how you will facilitate audience interaction, connection, and engagement (e.g. game, small group discussion, role play). We encourage creative learning tools and formats!
Equipment and Materials	Select AV, materials, and other special room requests for your session. Select all that apply; subject to availability. <i>Choices: Laptop, Projector, Audio/Speakers, Internet Access, Flip Chart Paper, Markers, Copies of Handouts, Other (please specify)</i>

Facilitator Information

<p>How many facilitators would be a part of the proposed session? <i>Maximum of 2; Choices: 1, 2</i></p> <p>If two facilitators are selected, the following information is requested in the proposal for both; the first person listed should be the primary point of contact for the session. Questions then repeat for the second facilitator below.</p>	
First and Last Name	As it will appear on your name tag
Email Address	
Gender Pronouns	As they will appear on your nametag; <i>Choices: they/them/theirs, she/her/hers, he/him/his, xi/hir/hirs, I prefer not to list my pronouns, other (please specify)</i>
Affiliation Status	Also list your Department/Organization <i>Choices: UCD Staff, UCD Faculty, UCD Graduate Student, UCD Undergraduate Student, Professional or student not affiliated with UCD</i>
Business Address, State, Zip Code	<i>Due to campus policy, all non-UCD affiliated presenters will need to list a business address.</i>
Phone Number	
Facilitator Biography	Please describe your educational background, field of interest, and personal fun fact. Biographies will be published on the conference website and program. If you are co-presenting, please list biographies separately. <i>(800 characters or less per biography)</i>
Meal Preferences	Session facilitators are welcomed to join participants during continental breakfast and lunch. So that we can get an accurate count for ordering purposes, please select if you would like breakfast and/or lunch.
Meal Preferences continued	Indicate any dietary restrictions or needs you might have. If you have no restrictions, leave blank.
Accommodation Needs	<i>If you are not requesting any accommodations, leave blank</i>
T-Shirt Size	Long-sleeve, unisex; <i>Choices: X-Small, Small, Medium, Large, X-Large, 2X-Large, 3X-Large, 4X-Large</i>